

UNION HILL ISD
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 12, 2018
6:00 P.M.

Members Present:

James Parker	Bill Johnston	James Grunden	Bobbie Mauk
Rob Wren	Neal Andrews	Chuck Montgomery	

Members Absent: None

AGENDA:

- I. Meeting opened at 6:00 P.M. Prayer: Rob Wren
- II. Recognition of Guests/Open Forum, Special Guests. Guest: none present

No Open Forum was needed.

III. Minutes from the previous meetings on March 8, 2018 were presented and reviewed.

A motion by James Grunden and a second by Rob Wren to approve minutes from March 8, 2018. Motion carried unanimously.

IV. ITEMS:

- 1. Consider Approval of District Calendar

Dr. Batts presented the proposed 2018-2019 calendar. First day of school will be August 15, 2018 and last day of school will be May 24, 2018.

Graduation will be May 24, 2018. There will be seven optional Fridays in this calendar year. Teachers start on August 1st but if any Teacher takes three days of training during the summer, they will be excused for the first three days and will not have to be on campus until August 6, 2018.

A motion by Chuck Montgomery and a second by Neal Andrews that upon the recommendation from Dr. Batts to approve the 2018-2019 school calendar. Motion carried unanimously.

- 2. Consider/Approve Auditor Letter of Engagement from Wilf & Henderson, P.C.

Dr. Batts reported to the board that we had found an auditing firm and they are from Texarkana. The price range will be between \$11,500 and \$13,000, same as Caver & Sester that we have had over the previous years. He explained that there is not many accounting

firms that are taking on new clients but this firm is also going to audit Union Grove this year.

A motion by James Grunden and a second by Bill Johnston to approve the engagement letter from Wilf & Henderson. Motion carried unanimously.

3. Consider/Approve Administration Building Project

Dr. Batts presented a proposed plan for Administration Office. He explained that Larry Gilliam Construction is coming on March 12, 2018 with a contractor to get a proposal for renovation. The old Administration building has been abated and the cost for that was \$26,000. He hopes that possibly the old Administration building can someday be a Career and Tech Building to be able to expand our Career and Tech classes. This item was tabled until a later date.

4. Consider/Approve Sewer Plant RFQ/RFP

Dr. Batts reported he has contacted TASB to get help with the RFQ and they could not help with it so he called our Attorney to get the RFQ written. The RFQ for the sewer plant will be for 650 people.

No action needed at this time.

V. SUPERINTENDENT'S INFORMATION REPORT:

1. District Enrollment: Dr. Batts reported that our enrollment is at 374 students.

2. District Information/TRE/Special Education Action Plan:

Dr. Batts talked about the TRE. He asked that the Board allow him to get Mr. John Walch to come and talk to the board about our TRE and let him explain everything and tell us what we need to do and the timeline for things to be done. It was agreed for Dr. Batts to call him to come talk to the Board.

Dr. Batts talked about our phone system and how, right now, in Administration Office we only have one phone and our fax machine. He stated that ETEX was getting us a bid/proposal and our Information Technology Director, Mark Massingill, was getting a proposals also, since they will be VoIce over IP phones and possibly be using the existing network.

Dr. Batts also explained that we need more cameras and may possibly need to upgrade the server.

3. Spring Activity Report:

Dr. Batts reported that we have four students going to Academic UIL and they will be leaving April 13, 2018. Our Band students will be going to UIL Contest as well. We have students in our Area Dairy Judging and Area Livestock Judging. We also have one girls team and one boys team going to Regional Golf Tournament.

VI. FINANCIAL REPORTS:

Karmen Kelley gave the financial report and reported the following.

1. Accounts Payable: \$122,162.86 expenditures for the month of March
(this amount includes Student Activity Fund and payroll deductions and benefits)
2. Tax Collection: February \$22,146.89 YTD \$821,709.84
3. Investment Report:

M&O Balance	\$ 152,141.75
Activity Fund Balance	\$ 1,304.66
Money Market Account Balance	<u>\$ 1,199,222.58</u>
TOTAL	\$ 1,352,668.99

No action needed.

VII. Convened into closed session at 6:44 p.m. under Texas Open Meetings Act, Texas Government Code, (TEC 551.074, TEC 551.0754 and TEC51.083)

VIII. Reconvene in open session at 7:19 p.m. on Thursday April 12, 2018 to take possible action on items discussed in closed session.

**A motion by Bill Johnston and second by Chuck Montgomery to accept Dr. Batts recommendation of hiring employees. See attached letter
Motion carried unanimously.**

A motion by James Grunden and second by Rob Wren to adjourn the meeting at 7:31 p.m. on Thursday, March 8, 2018. Motion carried unanimously.

James Parker, President

Bobbie Mauk, Board Secretary

Union Hill Independent School District

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Dr. Troy Batts, Superintendent

April 12, 2018

To: Union Hill ISD Board of Trustees

Re: Employee Recommendations

The following are recommended for employment as certified classroom teachers.

Probationary

Christopher Hantz
Brandon Johnson

Penisher Carter

Term

Marsha Alexander
Casey Everitt
Christopher Hallmark
Courtney Hantz
Kimberly Mickens (11 Month)
Regina Parish
James Qualls
Benjamin Smith
Melisa Tidball
TeAnn Boney
Andy Reynolds
Dina Cheatwood
Penny Collier

Gay Cooley
Christine Davis
Amber Everitt
Terri Glenn
Connie Johnston
Debra Kuza
Joanna Lambert
Cindy Lewis
Ashley Moore
Jana Wilson
Amy Young
Kyle Youngblood
Jone' Heflin

The following are recommended for employment as certified school counselor with a 10 1/2 month contract.

Carley Youngblood

The following are recommended for employment as certified administrator with an 12 month contract.

Dr. John Denson

The following are recommended for employment as certified administrator with an 11 month contract.

Jennifer Conde

The following are recommended for employment as certified librarian with a 10 month contract.

Michel Lain

Sincerely,

Dr. Troy Batts
Superintendent
Union Hill ISD