

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 11, 2013  
6:00 P.M.

**Members Present:**

Mary Gipson	Jackie Johnston	James Parker
James Grunden	Chuck Montgomery	Sheila Johnson

**Members Absent:**

Bobbie Mauk

**AGENDA:**

I. Meeting opened at 6:05 P.M.                      Prayer: James Grunden

II. Guests present were: Donald Sinquefield- Maintenance/Transportation Director, Velma Clay, Van Duffey and Danny Carey- High School Teachers, Amber Jacks- School Nurse, Wade Johnson- Johnson and Pace Engineering, Meshelle Edwards, Bill Johnston, Monica Tarwater and Keri Downs- community members.

Ms. Monica Tarwater addressed the board during Open Forum concerning the cross-bar on the poll vault that was broken.

III. Minutes from the previous meeting on March 7, 2013 were presented and reviewed.

**A motion by James Grunden and a second by Mary Gipson to approve minutes from March 7, 2013 as read. Motion carries unanimously.**

**IV. Items:**

1. Mr. Wade Johnson, Johnson and Pace Engineering, addressed the board concerning the problems existing at the track where the grass is growing underneath the track surface and causing damage. It was decided to get another opinion from another surface expert before any decision was made on how to proceed with repairs.

2. Mr. Danny Carey, Senior class sponsor, addressed the board concerning the proposed Senior trip to San Antonio. The trip consists of a 3 day/2 night stay between June 1-3, 2013 with visits to Fiesta Texas, Alamo and Natural Bridge caverns. The Seniors raised all their monies for trip through fund raising. There will be 18 students and 4 sponsors attending and will take a school bus.

**A motion by Mary Gipson and second by Sheila Johnson to approve the Senior trip as proposed by sponsor Danny Carey. Motion carries unanimously.**

3. School Nurse, Amber Jacks addressed the board concerning her department. She explained she was on campus everyday for 6 hours per day. She sees an average of 18-24 students per day primarily elementary students. She gives daily medicines, files required reports to state department, maintains required records for cumulative folders such as vaccinations, and she meets with administrators to help generate required emergency plans for the district.
4. Van Duffey, VoAg instructor presented information concerning his department. He teaches a full course load to students each day and also supervises and travels to extra-curricular judging and contests with the students such as Livestock Shows and animal and plant contests. He praised the efforts of the booster club who has helped him fund raise and support the students this year.

Ms. Velma Clay, Business CT instructor reported on her department. She explained that she had many students working on a new program purchased through the district's Carl Perkins Funds. Each student can obtain a certification in various fields which should help them when they job search after high school. She also reported to the board on academic UIL results.

5. Donald Sinquefield, Maintenance/Transportation director, reported work in progress on field house renovations. He is still bidding security systems and buses. The district needs to purchase two buses.
6. Supt. Richardson presented the Upshur County Shared Services agreement to be used between Upshur County and the county schools for Special Education services. She reported that the coop just added Gladewater to the agreement.

**A motion by Chuck Montgomery and a second by James Grunden to approve the Upshur County Shared Services Agreement for the 2013-2014 school year. Motion carries unanimously.**

7. Supt. Richardson presented and reviewed the proposed school calendar for the 2013-2014 school year. School will begin August 26, 2013 and end June 5, 2014 with 180 instructional days and 7 staff development days as required by the state.

**A motion by James Grunden and second by Mary Gipson to approve the school calendar for the 2013-2014 school year as proposed by Supt. Richardson. Motion carries unanimously.**

#### **V. SUPERINTENDENT'S INFORMATION REPORT**

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

1. District Enrollment  
295 Dist 283.2 ADA  
96% attendance rate
2. Testing (TAKS Retest Results)  
Supt. Richardson reviewed testing data and results with the board.
3. Legislative Update  
Supt. Richardson reported the state and federal cuts to the revenues are expected again in the coming year. No cuts to our staff or programs locally are anticipated.
4. Financial Literacy Program  
Union Hill has joined a program offered and funded by First National Bank to assist students in learning various skills concerning finance and banking. Ms. Clay is supervisor over this program for the district.
5. Asbestos Plan  
Required plans were mailed to the state as requested and all is in compliance.

6. Board Workshops

Supt. Richardson informed the board of upcoming workshops in Commerce at Texas A&M University on May 14, 2013 and Nacogdoches at Stephen F Austin University on May 21, 2013.

**VI. FINANCIAL REPORTS:**

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|----------------------|----------------|
| 1. Accounts Payable  | \$ 85,483.15   |
| 2. Tax Collection    | \$ 790,840.00  |
| 3. Investment Report | \$1,943,320.57 |
| 4. Cash Flow Sheet   | Reviewed       |

**A motion by Mary Gipson and second by James Grunden to approve the financial reports. Motion carries unanimously.**

VII. The board convened into closed session at 7:45 p.m. under Texas Open Meetings Act, Texas Government Code (TEC 551.074/TEC 551.075)

VIII. The board reconvened into open session at 7:54 p.m. to take possible action on items discussed in closed session.

**A motion by James Grunden and second by Mary Gipson to renew the term contract for Brad Watson as Elementary Principal for the 2013-2014 school year. Motion carries unanimously.**

**A motion by James Grunden and second Chuck Montgomery to adjourn the meeting at 8:00 p.m. on Thursday, April 11, 2013. Motion carries unanimously.**

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**James Parker, Board President**

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**Jackie Johnston, Board Secretary**

