

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
DECEMBER 8, 2011  
6:00 P.M.

**Members Present:**

Mary Gipson                      Jackie Johnston  
James Grunden                  Bobbie Mauk

**Members Absent:**

Loy DeMoss  
James Parker  
Sheila Johnson

**AGENDA:**

I. Meeting opened at 6:00 P.M.                      Prayer: Bobbie Mauk

II. Guests present were: Preston Caver, School Auditor, Donald Sinquefield,  
Maint/Trans Director, Brad Watson, Principal, Monica Tarwater, Community  
Member

Open Forum: No one spoke during open forum

III. Minutes from the previous meeting on November 10, 2011 were presented and  
reviewed. One revision to minutes was requested.

**A motion by Bobbie Mauk and a second by James Grunden to approve minutes  
from November 10, 2011 as read with the revision requested stating letter from  
Robin Stephens was given to Board President Mary Gipson and then given to Supt.  
Richardson for filing. Motion carries unanimously.**

**IV. Items:**

1. Preston Caver, Moore and Caver presented his report to the board on the financial audit for year ending August 31, 2011. Mr. Caver informed the board that even with the difficulties facing districts today, Union Hill had a really good set of financials to report. He said there were no findings to report to the state, taxes were being collected at a good rate, and internal controls in central office were all in compliance and good standing. He also reported increased revenues above what budgeted and decrease expenditures from those budgeted and a big decrease in deficit expected when budget was adopted even after completing the track project during the year.

**A motion by James Grunden and second by Bobbie Mauk to approve the annual financial audit report for the year ending August 31, 2011 as presented and reviewed by school auditor. Motion carries unanimously.**

2. Supt. Richardson reviewed the Campus/District AEIS report for 2010-2011 with the board.

**A motion by Bobbie Mauk and second by James Grunden to approve the Campus/District AEIS report for 2010-2011 as presented by Supt. Richardson. Motion carries unanimously.**

3. Supt. Richardson reviewed the highly qualified report concerning teacher requirements that was completed and submitted to the state. She reported that all teachers were in compliance with the highly qualified standards.
4. Supt. Richardson discussed Policy Update 92 with the board. Board President Mary Gipson read a letter from school attorneys Hardy and Atherton concerning revisions to board policy.

**A motion by James Grunden and second by Jackie Johnston to approve Policy Update 92. Motion carries unanimously.**

5. Supt. Richardson informed the board that the faculty and staff wanted to change the school calendar to include December 19 and 20, 2011 in the Christmas break and give up the January 2 and February 20, 2012 holidays. Supt. Richardson recommended to the board making this change to the school calendar at the request of the majority of the employees.

**A motion by James Grunden and second by Jackie Johnston to approve the revisions to the 2011-2012 school calendar as presented. Motion carries unanimously.**

6. Mr. Sinuefield, Maint/Trans Director reported to the board concerning his departments. He reported that the numbers were up on our transportation report submitted to the state December 1. He informed them our buses had been thoroughly checked out and repairs had been done and were ready for the spring semester. Bus #5 needs king pens to finish repairs and be available for spring travel. The cost will be about \$2,700.00 which is not budgeted. The board wants the bus to be repaired as needed. Fuel cost have already reached approximately \$12,000.00 this year. Fuel is being bid.
7. Football and volleyball inventory will be placed on January agenda.

## **V. SUPERINTENDENT'S INFORMATION REPORT**

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

1. District Enrollment 300 Approx.
2. Available School Funds Union Hill received \$7,011.00 from the Upshur County land in West Texas. The Upshur County schools each receive as portion of the land lease each year according to their ADA. Total this year for all was \$190,000.00
3. Special Population Report (PEIMS Fall) Supt. Richardson reported that our Fall Peims report was in ahead of schedule with no fatals. This report assists TEA in paying districts correctly according to our numbers turned in for the different reporting areas.
4. UIL/GT Events Schedules given to members in packets
5. Annual Report of Immunization Status Supt. Richardson reported that the nurse has done a good job getting reports up to date and in good standing. She is also assisting in any areas needed when her duties allow.
6. Little Dribblers Athletic Director Dale Witcher discussed the Little Dribblers program being organized.

## **VI. FINANCIAL REPORTS:**

1. Accounts Payable \$ 48,959.87
2. Tax Collection \$ 179,090.55
3. Investment Report \$1,785,216.85

**A motion by Bobby Mauk and second by James Grunden to approve the financial reports. Motion carries unanimously.**

VII. The board did not need to enter into closed session.

VIII. Adjournment

**A motion by Bobby Mauk and second by James Grunden to adjourn the meeting at 8:00 p.m. on Thursday December 8, 2011. Motion carries unanimously.**

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**Mary Gipson, Board President**

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**Jackie Johnston, Board Member  
(In absence of Loy DeMoss, Sec.)**

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**Mary Gipson, Board President**

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**Loy DeMoss, Board Secretary**