



## Severance High School Parking Permit Application

Student's Name: \_\_\_\_\_ Permit Number # \_\_\_\_\_  
Last Name First Name Middle Initial (Number given by Office)

Student's Home Phone: \_\_\_\_\_ Student's Cell Phone: \_\_\_\_\_

Grade: 9 10 11 12 (Circle One grade number) Driver's License Number: \_\_\_\_\_

Vehicle Make/Model: \_\_\_\_\_ Vehicle Year: \_\_\_\_\_  
Vehicle Color: \_\_\_\_\_ License Plate Number: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Parent/Guardian(s) Name: \_\_\_\_\_

Vehicle Registered Owner: \_\_\_\_\_

Turn in all registration materials to SHS Administration Office

\_\_\_\_\_ Completed copy of this form, ***signed by parent and student***

\_\_\_\_\_ Photocopy of driver's license

\_\_\_\_\_ Photocopy of vehicle insurance card

**CONSENT TO SEARCH: By executing this Parking Permit Application I/we hereby consent to the search, by school officials or law enforcement, of any vehicle I/we park on school premises. I/we will open the vehicle to search upon demand by the school officials or law enforcement. Refusal to allow a search of my vehicle while parked on school premises will result in the revocation of any parking permit issued pursuant to this application.**

**AGREEMENT: My child and I have read and discussed the information regarding parking rules on this form. We realize that it is a privilege to park at Severance High School and this privilege can be revoked.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## Severance High School Parking Pass Policies & Procedures

### ELIGIBILITY:

- Students must be a current student for the current school year Students must have a valid driver's license.
- Students must have insurance on the vehicle
- Students may be denied the privilege to park based upon attendance issues, discipline issues, and/or parking/driving incidents.

### REQUIREMENTS:

All students who are granted the privilege to park must have their parking permit displayed properly in their vehicle. All students will be issued a student parking permit and must park in the student lots only, in their assigned parking spot. Students are not allowed to park along curbs, on fire lanes, or in the faculty/visitor parking lots. All parking locations are clearly marked.

### VIOLATIONS:

**If parking violations occur and tickets are issued, the consequences are as follows:**

- 1st Offense - Warning
- 2nd Offense - \$5 fine
- 3rd Offense - \$10 fine and possible loss of parking privileges
- 4th Offense - \$15 Fine and possible loss of parking privileges

**All tickets require a student to report to the office for a conference with an administrator.**