

PARENT VISITORS/VOLUNTEERS/CHAPERONES

Parents are welcome and encouraged to visit schools at any time. We do ask, however, that you give your child time to adjust to his/her new classroom environment. Generally, the first month of school is a suitable adjustment period. All visitors must check in at the school office before going to any student areas – **NO EXCEPTIONS!** Please schedule classroom visits with your child's teacher at least one school day in advance so that he/she can suggest a preferred and/or appropriate time and can alter the daily schedule, if needed. (Note: Students' belongings/items, which are delivered to school, must be dropped off at the school office. Office personnel will deliver items during non-instructional times throughout the school day.) **All volunteers/chaperones must have a current Criminal History Check on file with East Allen County Schools (EACS).**

Parent visitors and/or volunteers will **NOT** be allowed to pay unexpected or unannounced visits to classrooms or other areas within the building. If you are visiting or volunteering, we ask that you respect the teachers and students by visiting only the area(s) requested. If someone repeatedly abuses his/her visitation time, action by school administration may be taken. It is not just a mere courtesy, but for the children's safety and education that we cannot allow visitors to walk the halls or appear in a classroom unexpectedly. These restrictive procedures are to ensure your child's safety, as well as the safety of **ALL** students enrolled in EACS, while keeping classroom disruptions to a minimum. Teachers should not take class time to discuss personal/ individual matters with parents. If your child's teacher is talking/conferencing with you, he/she is not instructing and supervising children as expected. Teachers will be happy to schedule a time to meet with you during non-instructional time.