

REQUEST FOR SHORTENED STUDENT SCHEDULE

TO BE COMPLETED BY THE STUDENT

School _____

Date _____

Student's Name _____

Grade _____ Age _____ # of minutes dismissed/instructional day _____

Reason for Request _____

Signature of Parent

Signature of Student

TO BE COMPLETED BY THE PRINCIPAL

On October 6, 1998, the State Board of Education passed a resolution allowing a shortened schedule for students on a grading period-by-grading period basis for "extraordinary and/or emergency circumstances.

1. One circumstance listed below **must** be marked. Some examples are students who:

- 1. are expecting a child or have recently had a child, or have other family obligations;
- 2. have a temporary medical condition, but do not qualify for homebound instruction;
- 3. are emancipated and have to work, but are still of school age;
- 4. have dropped out of school several years ago and wish to complete their graduation requirements;
- 5. are at least sixteen years of age and who have previously been expelled.
- 6. Other (brief explanation) _____

_____ Approved _____ Disapproved

Signature of Principal

Date

CENTRAL OFFICE USE

_____ Approved

_____ Disapproved - The student does not meet any of the above listed "extraordinary and/or emergency circumstances."

Executive Director of School Management

Date

Copy: Principal