

EAST ALLEN COUNTY SCHOOLS

Limited Criminal History Background Authorization

(Each volunteer i.e. parent, relative, or coach will need to complete an authorization form)

Instructions for Parents/Volunteers/Coaches – Please complete both sides of this form. Please print legibly. Make sure that you list all children in East Allen County Schools only. By signing this form you have given East Allen County Schools permission to run a background check. **Incomplete forms will be returned to your child’s school.**

Please Print:

Volunteer Name: _____
 Last **First** **Middle Initial**

Address: _____
 Number and Street Name **Apt #**

City: _____ **County:** _____ **State:** _____ **Zip:** _____

Telephone Number: (_____) _____ - _____

Volunteer’s Date of Birth: ____/____/____

Male ____ Female ____ **Race:** Caucasian _____
 Black _____
 Asian _____
 American Indian _____
 Spanish _____

(Please check all that apply)

- Other – Coach, Sub Bus Driver, Student Teacher, etc.
- I am interested in volunteering in the classroom, or accompanying the class on field trips during the school year. My child(ren) are in the following schools:

Names of Children:

1. _____ 2. _____ 3. _____

School:

1. _____ 2. _____ 3. _____

Teachers:

1. _____ 2. _____ 3. _____

*****PLEASE COMPLETE THE QUESTIONS ON THE BACKSIDE OF THIS FORM. YOUR SIGNATURE MUST BE OBTAINED TO COMPLETE A BACKGROUND CHECK.*****

Request For Background Information

Volunteering with East Allen County Schools involves contact with our student population. The following questions are designed to help East Allen County Schools evaluate your suitability to work with these students:

1. Have you ever been terminated from a volunteer position that involved working with children? Yes ____ No _____. If yes, explain the circumstances on a separate sheet and attach it to this application.

2. Have you ever resigned from a volunteer position that involved working with children after being offered the opportunity to resign rather than have your volunteer services terminated? Yes _____ No _____. If yes, explain the circumstances on a separate sheet and attach it to this application.

3. Have you ever been convicted of a crime? Yes _____ No _____. If yes, please state the crime and the court and date of conviction: _____

You will need to answer the following two (2) questions only if you will be transporting East Allen County Schools' students as part of your volunteer services:

4. Do you have a valid driver's license? Yes: ____ No: _____.

5. Has your driver's license ever been suspended? Yes: ____ No: _____. If yes, please state the reason for the suspension, the date of the suspension, and the date the suspension was terminated.

AUTHORIZATION and RELEASE

I authorize East Allen County Schools to check my volunteer service history and to perform a criminal history background investigation. I further authorize those persons, agencies, or entities that East Allen County Schools contacts in connection with my application to volunteer to fully provide East Allen County Schools any information on the matters set forth above. I expressly waive in connection with any request for, or provision of such information, any claims or causes of action, including without limitation, defamation, infliction of emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against East Allen County Schools, its officials, employees, or agents, or against any provider of such information. I have read this authorization and release of all claims and I expressly agree to the terms set out herein.

Date: _____

Signature of Applicant

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Please Print Your Name