

Parent Visitors/Volunteers/Chaperones

Section 1. General. Parents are welcome and encouraged to visit schools at any time. All visitors must check in at the school office before going to any student areas – NO EXCEPTIONS. Buildings are encouraged to provide each parent visitor or volunteer with a recognizable name tag which he/she will wear while in the building.

Section 2. Belongings. Students' belongings/items, which are delivered to school, must be dropped off at the school office. Office personnel will deliver items during non-instructional times throughout the school day.

Section 3. Classroom Visits. Classroom visits are to be scheduled at least one school day in advance so that teachers can suggest a preferred and/or appropriate time and can alter the daily schedule if needed.

Teachers should not take class time to discuss personal/individual matters with parents.

Section 4. Unannounced Visits. Parent visitors and/or volunteers will not be allowed to pay unexpected or unannounced visits to classrooms or other areas within the building. Parents visiting or volunteering are asked to respect the teachers and students by visiting only the area(s) requested.

Section 5. Limited Criminal History Background Checks. All volunteers/chaperones must have a current Limited Criminal History Check on file with East Allen County Schools.