

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 10, 2009  
6:00 P.M.

Members Present:

Christeen Cummings  
Bobbie Mauk  
Brad Moore

John Gipson  
Walt Johnson  
Judy Elledge

Members Absent:

Loy DeMoss

**Agenda:**

- I. Meeting called to order at 6:15 p.m.                      Prayer: Walt Johnson
- II. Recognition of Guests: Ms. Monica Tarwater, community member  
Ms. Tarwater spoke on open forum concerning the agenda for the meeting not being posted on the web site.
- III. Minutes from the previous meetings on August 13, 2009 and August 27, 2009 were read and reviewed.

**A motion by Walt Johnson and second by Brad Moore to approve the reading of the minutes from August 13 and 27, 2009 meetings as presented. Motion carries unanimously.**

**IV. Items:**

1. Supt. Richardson presented the board with the criteria she and the principals have developed for employing substitute teachers. Qualifications include 2 or more years of higher education and bring transcripts for their file. Substitute applicants must fill out application which will be given to campus principals for review. Upon review, principals will call applicants in for interview. Principals will then give written recommendations to Superintendent at which time she will interview applicant and recommend hiring as a substitute. All applicants if employed must fill out W4 forms and submit copies of their Driver's License and Social Security cards to be kept in their file. Applicants who hold a teaching certificate will be called first and the others called in a rotating fashion. Pay will be \$75 per day for certified subs and \$60.00 for non-certified.

**A motion by Brad Moore and second by Christeen Cummings to approve the criteria for employing substitutes for the 2009-2010 school year. Motion carries unanimously.**

2. Superintendent Richardson reviewed with the board the instrument she and the principals plan to use to appraise teacher performance for the 2009-2010 school year. The PDAS instrument (Professional Development and Appraisal System) will be used to evaluate teachers to determine renewal or non-renewal of their contracts.

**A motion by John Gipson and second by Bobbie Mauk to approve the PDAS appraisal document recommended by Superintendent Richardson for the 2009-2010 school year. Motion carries unanimously.**

3. Discussion was held on the criteria of the drug testing policy to be put into place by districts. Several districts were contacted concerning their criteria and costs to their district. Pricing from various outside sources for testing costs were obtained. Supt. Richardson recommended to the board to use Southwest Consortium for testing procedures.

**A motion by Bobbie Mauk and second by Walt Johnson to approve TASB FNF Local drug testing policy with the modifications discussed and to approve using Southwest Consortium as our testing agent. Motion carries unanimously.**

4. Superintendent Richardson informed the board that Mr. Loy DeMoss had asked if the Athletic Booster Club could operate the Baseball and Track concession for fund raising purposes. The board took no action on this item. They instructed Supt. Richardson to have Mr. Kirby, HS Principal to poll the organizations here on campus to see which ones they wanted to operate. If no interest is shown by campus organizations, then the board has no problem with the booster club operating them.

#### **V. Superintendent's Information Report:**

Information on all items was sent home in monthly board packets to members. All items were open for further discussion and review during the meeting.

1. Enrollment Updates: 163 Elem 126 HS 289 Total
2. H1N1 Flu Virus --Ms. Ernestine Williams with the Upshur County Health Services will be at the October 13 PTC meeting to address parents about the flu virus.
3. TASB convention delegate--The board does not want to appoint a delegate this year.
4. PTC officers
5. Green House renovations--needs extensive work and repairs. Mr. Duffey received a quote at approx \$3,200.00. These renovations will come under district improvements.

**VI. Financial Reports:**

1. Accounts Payable	\$ 132,572.53
2. Tax Collection	\$ 903,386.22
3. Cash Statement	\$2,301,627.90

**A motion by John Gipson and second by Brad Moore to approve the financial reports as presented. Motion carries unanimously.**

VII. The board convened into closed session at 8:15 p.m. under Texas Open Meetings Act, Texas Government Code, (TEC 551.074/TEC 551.075)

VIII. The board reconvened into open session at 8:42 p.m. on September 10, 2009 to take possible action on items discussed in closed session.

No action was necessary from closed session.

IX. **A motion by Walt Johnson and second by Brad Moore to adjourn the meeting at 8:45 p.m. on September 10, 2009. Motion carries unanimously.**

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**Judy Elledge, Board President**

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**Christeen Cummings, Board Sec.**