

**EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD
MINUTES OF WORK SESSION
SEPTEMBER 2, 2008**

At a work session meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:40 p.m. on September 2, 2008, with the following members present:

Stephen L. Terry, Sr., President
Janice A. Kelly, Vice President
Leland L. Etzler, Secretary
Terry Jo Lightfoot, Assistant Secretary
William D. Hartman
Richard A. Allgeier (arrived at 6:42 p.m.)
Alyssa Lewandowski

The following EACS Administrators were also in attendance: Dr. Jan MacLean, Deputy Superintendent, Mr. Kirby Stahly, Chief Financial Officer, Dr. Jeanne Zehr, Title I Program Area Administrator, Mrs. Juanita Tolbert, Director of Early Intervention, and Mrs. Tamyra Kelly, Public Relations Liaison. Also present were Mr. Brad Bakle, Principal, Cedarville Elementary School, Mr. Rhett Butler, Principal, Meadowbrook Elementary School, Mr. Gregory M. Geise, President of EAEA, and approximately twelve people representing employees, students, patrons and the media.

President Stephen Terry called the meeting to order.

The minutes of the August 19, 2008 Regular Board Meeting were approved with the following change to be made: Ms. Lewandowski asked that Action Item 5.10 - Increase Work Day for Paraprofessionals in Buildings With Longer Instructional Day (Paraprofessionals' Proposal) be changed to reflect her intended vote instead of her actual vote. She had not intended to move to approve this proposal (which ended up dying for lack of a second).

The minutes of the August 19, 2008 Executive Session were approved as presented.

The Agenda was approved with the addition of addendums to 4.2 Personnel Report, and 4.3 Meetings and Conferences.

Section 1.4 Recognitions

The 2008 EACS Art Contest Winners (elementary) were recognized and presented with their awards by Deputy Superintendent Dr. Jan MacLean. They are: Gabrielle Freeman, Brendan Higginbotham, and Jewel Morgan – Cedarville Elementary School (Art teacher Linda DePrisco), and Brandon Noble and Hannah Rothenbush - Meadowbrook Elementary School (Art teacher Linda DePrisco). Ms. DePrisco was also given special recognition for her continued inspiration to her art students.

Section 2.0 Discussion Items

2.1 Review of Annual Reports

Review/open discussion occurred regarding the following reports that have been requested by the Board on an annual basis:

- Asset Protection Information – Brief discussion occurred.
- High Ability Information – The Board requested more information regarding the criteria used in the selection process for high ability students.
- Professional Development Update – The Board is requesting that some kind of measuring tool/survey/etc. be instituted to measure the effect of the customer service training that was given to secretarial staff back in the Spring. The Board would like some way to gather public feedback regarding all front office support staff at our buildings.
- Achievement Gap Update – Brief discussion occurred.
- Retention Report - The Board requested additional information such as how many seniors did not graduate, and data on how many fifth year Seniors that were to return did come back and how many of those are sticking with the program thus far. Furthermore, the Board asked for retention numbers as compared to last year's numbers at each school.

2.2 Appointments to Architect/Engineer Selection Committee

The district has several major projects scheduled for next year. According to Administrative Policy 7211, two Board members are required to serve on the Architect/Engineer Selection Committee when the cost of a construction project exceeds \$500,000. After brief discussion, Mr. Allgeier and Mr. Etzler volunteered, and were named to this committee.

2.3 Other Issues of Interest to the Board

Mrs. Lightfoot inquired about the possibility of providing complimentary sports passes to senior citizens throughout our district. Dr. MacLean is currently gathering information from school administrators and will report her findings to the Board in the near future.

Mr. Allgeier proposed moving the Board meeting start time to 7:30 p.m.

Several other items were discussed.

Section 3.0 Information Items

Regarding addendum items such as Meetings and Conference requests and the Personnel Report, Mr. Allgeier asked that we review the necessity for the seemingly large quantity of late submissions. He would like to see them submitted as part of the Board agenda if possible from now on to give the Board more time to look them over.

No other questions were asked regarding Consent Items.

Incidental Information

3.2 Resolution to Adopt EACS' 403(b) Plan

A copy of the proposed Resolution was given to the Board as information with formal action recommended for the September 16th Board meeting. Copies of the entire proposed 403(b) Plan are available in Mr. Stahly's office for the Board's perusal.

Section 4.0 Consent Items

Mr. Allgeier moved to approve the consent items with addendums as presented. Vice President Kelly seconded the motion and it passed unanimously. The following consent items were approved:

4.1 Approval of vendor claims 246763-246948, totaling \$376,262.31.

4.2 Approval to extend offer of employment to Ms. Megan Somers, as the full time ESL teacher at Village Elementary School, for the 2008-09 school year.

Approval to extend offer of employment to Mr. Bernard White, as the full-time ESL teacher at Paul Harding High School, for the 2008-09 school year.

Approval to extend offer of employment to Ms. Leah Dwire, as a full time kindergarten teacher at Hoagland Elementary School, for the 2008-09 school year.

Approval to extend offer of employment to Ms. Benita Cooper, as a full time Title I Interventionist teacher at Village Elementary School, for the 2008-09 school year.

Acceptance of resignation of Ms. Kay Beemer, school nurse at Southwick Elementary School, effective August 15, 2008.

Acceptance of resignation of Mrs. Janice Rebber, food service employee at New Haven Middle School, effective August 13, 2008.

Acceptance of resignation of Mrs. Tonya Schweyer, food service employee at Prince Chapman Academy, effective August 8, 2008.

Acceptance of resignation of Mrs. Pamela York, food service employee at Leo Elementary School, effective August 11, 2008.

Acceptance of resignation of Mrs. Linda Miller, custodian at Woodlan Jr./Sr. High School, effective September 5, 2008.

Acceptance of resignation of Mrs. Jody Short, food service employee at Leo Jr./Sr. High School, effective August 29, 2008.

Acceptance of resignation of Mrs. Stacy Dunfee, food service employee at New Haven Elementary School, effective August 19, 2008.

Acceptance of resignation of Mr. Terry Gebhart, Transportation Department, effective October 10, 2008.

Acceptance of resignation of Mrs. Rute Wahli, paraprofessional at New Haven Middle School, effective September 12, 2008.

Acceptance of retirement and termination of employment of Mrs. Fredia Teusch, food service employee at Harlan Elementary School, effective November 1, 2008.

Acceptance of retirement and termination of employment of Mrs. Lori Gerke, Food Service Manager at Cedarville Elementary School, effective September 12, 2008.

4.3 Approval of Meetings and Conferences (see Exhibit A, incorporated herein).

Section 5.0 Adjournment

There being no further business, the meeting was adjourned at approximately 8:08 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on September 16, 2008.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

Secretary
