

WAYLAND PUBLIC SCHOOLS

Technology Integration – 21<sup>st</sup> Century Teaching and Learning

AUTHORIZATION FOR PROFESSIONAL DEVELOPMENT POINTS

Use this form to obtain approval from the Assistant Superintendent to receive Professional Development Points for a technology activity you will learn and integrate into your curriculum.

Instructions:

- 1. Please fill out Part I of this form and return it to the Office of the Assistant Superintendent for approval.
NOTE: The activity must be approved in advance if PDPs are to be issued.
2. The Assistant Superintendent will complete Part II and return a copy to you.
3. At the conclusion of the activity, please complete Part III and return to the Office of the Assistant Superintendent.
4. PDP certificates will be issued to you at this time.

PART I

NAME OF INSTRUCTIONAL TECHNOLOGY PROFESSIONAL DEVELOPMENT CURRICULUM ACTIVITY:

DATES FACILITATOR
LOCATION # OF HOURS

I WISH TO OFFER THIS COURSE FOR: PDPs only; Salary Increment Credit (Future); Both

DESCRIPTION OF ACTIVITY:

DESCRIPTION OF THE PRODUCT YOU WILL EXPECT FROM STUDENTS IN THIS ACTIVITY:

Date Signature of Facilitator

PART II

NOT APPROVED APPROVED to receive Professional Development Points

Date Signature of Assistant Superintendent

PART III

PLEASE LIST ON THE DESCRIPTION SHEET (PAGE 2) DETAILS OUTLINING HOW YOU HAVE SATISFIED THE REQUIREMENTS FOR THIS ACTIVITY (INCLUDING PRODUCT). YOU WILL RECEIVE PROFESSIONAL DEVELOPMENT POINTS AS SPECIFIED ABOVE. PLEASE RETURN TO CENTRAL OFFICE.

