

Wayland Middle School PTO Volunteer Form 2011-2012

Welcome back!

The PTO helps to organize activities and fundraisers that support a variety of programs at the Wayland Middle School. We need your help! Many of these events would not be possible without the volunteer efforts of the parent community. **Please return the completed PTO Volunteer Form to your child's homeroom teacher or to the Middle School Office by Friday, September 23, 2011. Electronic copies of the form can be found on the PTO page of the Wayland Middle School website and can be emailed Alexia Obar at obars@verion.net.**

Please check all of the areas that you would like to help with. Thank you for getting involved!

Name _____ Telephone _____

E-mail _____

(E-mail information will be used solely for communicating and coordinating PTO matters and will not be used for any other purpose.)

Student's Name: _____ Grade: _____

Student's Name: _____ Grade: _____

Student's Name: _____ Grade: _____

School and PTO Fundraisers

_____ Wrapping Paper Sale (Sept/Oct) - Processing orders and distributing gift wrap and candy

_____ Play Refreshments Sales (March) – Assist with purchase and sale of refreshments for the Fall and for the Spring plays

_____ Calendar Raffle (Nov/Dec) - Processing and tracking sales – mornings during week

_____ Play Program Book (Winter) - Help with advertisement sales, layout, desktop publishing

_____ Book Fair (June) – Book sales for summer reading

Hospitality

_____ Back to School Night Dinners (Sept/Oct)

_____ Teacher/Staff Appreciation Luncheon (May)

_____ Food Contributions and Baking (Throughout the year) – For a variety of meetings, functions and staff appreciation (i.e. PTO meetings, Cape Cod Night, DC Night, 8th Grade Breakfast)

Fine Arts

_____ Cultural Enrichment – Preview and arrange for cultural activities, presentations and performances, assist with performance day hospitality

_____ School Play (March) – Assist with costumes, make-up, set design, ticket sales, etc.

_____ Music Performances (Throughout the year) – Coordinate concert helpers who will assist with student supervision, copy concert program, help with cleanup, etc.

Assist with (Check group of interest): Band _____, Chorus _____, Orchestra _____

_____ Art Display (Throughout the year) – Assist with displaying student art work throughout the school

School Community

_____ School Pictures (October) - Help with supervision of students

_____ Library/Media Center – Volunteer in the school library

_____ Hearing and Vision Screening (November) – Assist school nurse with screening of 7th grade students. Training provided.

_____ School Landscaping – Help with gardening around school

_____ METCO Support – Help Boston resident students’ participation in WMS after school activities (i.e. Music, sports, drama), help organize METCO events (i.e. Fall Cookout, Florence Adler benefit run, MLK celebration)

_____ Math Night – Assist 6th grade families with a fun evening of math activities and help to provide hospitality for the event

_____ General Projects (Throughout the school year) - Help with special projects, ‘behind the scenes Help’ for the PTO when an extra pair of hands is needed

Attention All Volunteers: State law requires that anyone who spends any time volunteering in a school ‘who may have direct and unmonitored contact with children’ must have on file a CORI (Criminal history check) report. This report is good for three years and will be kept on file in the Wayland Schools Central Office. Anyone needing to complete a CORI request form must do so **in person** at the Middle School office, as the staff is required to make a copy of your photo ID. Please direct all questions regarding this policy to the Middle School office.

Have any new ideas? Feedback? Suggestions for topics/guest speakers for PTO meetings? Please let us know.

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Thank you for volunteering!